

FARMERS ORGANIZATIONS (CONDUCT OF BUSINESS) REGULATIONS 2014

No. MD/PIDA/2014/GT-57/1006. The Punjab Irrigation & Drainage Authority, in exercise of the powers vested in it under the Punjab Irrigation & Drainage Authority Act 1997, has approved to implement the following Regulations:

Part-I General

1. Title, Extent and commencement

1. These regulations may be called Farmers Organizations (Conduct of Business) Regulations, 2014.
2. They shall come into force at once.
3. They shall apply to all Farmers Organizations established under Rule 3(3) and empowered under Irrigation Management Transfer (IMT).

2. Name, Area and Registered Office, supervision etc.

- (1) Each Farmers Organization shall have its distinct name based on the name of the distributary concerned.
- (2) The Farmers Organization shall cover the gross area of the distributary or watercourse concerned.
- (3) The registered office of the Farmers Organization shall be situated at a convenient place within its area.
- (4) The Chief Executive of Area Water Board shall exercise the powers of superintendence over the Farmers Organizations under Rule 19 of PIDA Farmers Organizations Rules 2010 and as amended from time to time.

3. Duties, Responsibilities and Powers of the Farmers Organizations:

A Farmers Organization shall:

- (1) faithfully observe and implement the provisions of the Act, Rules, Regulations;
- (2) Perform the functions assigned to it in good faith, and diligently, efficiently and to promote the public interest; ensure that all Farmers get due shares of water and make timely payments of their dues

Part-II Farmers Organizations

4. Record to be maintained by Farmers Organization

A Farmers Organization shall maintain the following records:

- (1) **General**
 - (a) Minutes of the General Body Meetings.
 - (b) Minutes of the Management Committee Meetings.
 - (c) Members Register
 - (d) Assets Register
 - (e) Complaint Register
 - (f) Master Register
 - (g) Attendance Register

- (h) Visitor Register
 - (i) Any other record as approved by the Authority.
- (2) Technical Record**
- (a) General Command Area Map (Index Map of Circle/Area Water Board)
 - (b) Canal Command Area Map of Farmers Organization.
 - (c) Register of Record plans of Buildings.
 - (d) Register of Land plans of Channels/Miscellaneous
 - (e) Register of Record plans
 - (i) L-Section of Channels and Drains
 - (ii) Chak Plans
 - (iii) Plans of Masonry works on Channels and Drains except outlets and Boundary Road culverts.
 - (f) Register of Lands village wise occupied/surrendered.
 - (g) Register of Bench Marks.
 - (h) Receipt Register (Dak)
 - (i) Dispatch Register (Dak)
 - (j) Library Register
 - (k) Gauge and Discharge Register
 - (l) Rotational Programme of Channels
 - (m) Outlets Register
 - (n) Measurement Books and Level books.
 - (o) Register/Record of sanctioned estimates
 - (p) H Register of outlets.
 - (q) Efficiency Diagrams and delivery performance ratio of Outlets.
 - (r) Observation of well data/groundwater data
- (3) Revenue**
- (a) Dispute Resolution (including warabandi of outlets)
 - (b) Register of special charges for unauthorized irrigation and waste of water
 - (c) Shajra (settlement map)
 - (d) Register of Orders of Farmers Organization.
 - (e) Small-scale sketches of all water courses chaks showing the water course, nakkas, gross areas, culturable command areas discharge of outlets.
 - (f) Copy of Field Book (up to date).
 - (g) Check Outlet Note Book.
 - (h) Cut and Breach Register.
 - (i) Chakbandi Missal of each outlet.
 - (j) Calamity Register (Rainfall data).
 - (k) Register of Government properties yielding produce.
 - (l) Statistics of irrigation supplies, water distribution and working of distributaries.
 - (m) Register of Petitions on assessment and the final orders
- (4) Accounts**
- (a) Bank and Cash Payment vouchers

- (b) Receipt Books
- (c) Bank Statements
- (d) Bank and Petty Cash Books (Main Account)
- (e) Salaries/Wages Register
- (f) General Ledger
- (g) Subsidiary ledger for fixed assets and receivables/payables.
- (h) Budget utilization Record
- (i) Postage and Out-station Telephone/Fax Register
- (j) Purchase Orders Record
- (k) Material Receipt Notes Record
- (l) Quarterly and Annual Financial Statements with Auditors' Reports
- (m) Stock Register
- (n) Tools and Plants Register
- (o) Register of Works Expenditures
- (p) Tender Register
- (q) Mill Rent Register
- (r) Register of Lease
- (s) Agreements of Works with Contractors
- (t) Register of occupation of Canal Rest House

(5) Abiana Assessment/Collection Record

- 1. Owners Register
- 2. Assessment lists/Registers (Original and Revised)
- 3. Assessment summaries Registers
- 4. Water Rates Bill Register
- 5. Waters Rates Receivables Ledger
- 6. Water Rates Collection Register
- 7. Water Rates weekly summary collection statements (to be submitted to Punjab Irrigation & Drainage Authority / Area Water Board)
- 8. Billing complaint Register and Record of disposal.
- 9. Bad debts written off Register
- 10. Half yearly Kharaba Record
- 11. Register defaulters of Abiana

GENERAL BODY

5. Functions & Powers of the General Body:

Subject to the Act, Rules and these Regulations and Agreement, the General Body of Farmer Organization, in its meeting shall have the power to:

- (1) elect the Office Bearers of the Management Committee;
- (2) remove Office Bearers of the Management Committee by vote of no confidence; or non- attendance of meetings;
- (3) approve the policy, annual work plans and periodic plans of operation, maintenance or improvement of the irrigation system;
- (4) approve the overall demand of all charges other than water rates;
- (5) approve the business plan and annual budget of the Farmers Organization;
- (6) consider the Audit Report of the Farmers Organization;

- (7) make recommendations to Area Water Board /Authority for the improvement of the irrigation system and working of the Farmers Organization, Area Water Board and Authority.
- (8) approve the schedule of fines and penalties proposed by the Management Committee.
- (9) approve the Water Distribution Schedule;
- (10) appoint Standing Committees to supervise or deal with specified matters relating to the affairs of the Farmers Organization; and
- (11) appoint Special Committees for consideration of any matter relating to the Farmers Organization.

6. Meetings of the General Body

(1) General Meetings;

- (a) The General Body of the Farmers Organization shall meet at least twice in a year, once during each crop season, at the registered office of the Farmers Organization or any other place within the area of Farmers Organization.
- (b) A notice of at least 15 days shall be given specifying the date, time and place of meeting.

(2) Special Meetings:

- (c) The President, on its own motion or on the request (in writing) of the Management Committee or requisition of one third of the members of a Farmers Organization, may call a Special Meeting of the General Body.
- (d) On receiving the requisition under clause (a) above, the President shall convene a Special Meeting of the General Body within ten days of the receipt of the requisition. At least seven days notice specifying the purpose for calling such meeting shall be given to all the members of the General Body.

(3) Extra Ordinary Meetings

- (a) Where the Presidents fails to convene General or a Special meeting as required by this Regulation, the Chief Executive of Area Water Board or the Superintending Engineer, as the case may be, may convene such a meeting of the General Body on a day and time fixed by him.
- (b) The Chief Executive, Area Water Board, or as the case may be, the Superintending Engineer under extraordinary circumstances may direct the President of the Farmers Organization to convene an extra ordinary meeting and the President shall be bound to convene such a meeting. If the President fails to convene the meeting as directed, the Chief Executive Area Water Board, or as the case may be, the Superintending Engineer may convene an extra ordinary meeting of the General Body.
- (c) The Chief Executive or as the case may be, the Superintending Engineer may depute an officer or official to attend as an observer in a meeting called by him.

7. Quorum etc.:

1. The quorum for the General Meeting and Special Meeting shall be 50% of the total membership.
2. Except as otherwise provided in Rules and Regulations, all decisions shall be made by simple majority of those present. In case of equal votes on any matter, the President shall have a casting vote in addition to his vote as a member.

8. Order of Business of Meetings:

- (1) The order of business at the Ordinary Meetings of the General Body shall be as follows:
 - (i) Recitation from the Holy Quran.
 - (ii) Attendance of members present
 - (iii) Reading out the minutes of the preceding meeting and their ratification/correction and conformation.
 - (iv) Reports of the Committees.
 - (v) Unfinished business, if any, from the previous meeting.
 - (vi) Consideration of new business as per agenda and passing resolution(s).
 - (vii) Appointment of the Committee(s) etc. if any.
 - (viii) Prayer (Dua)
- (2) The order of business at the Special Meeting shall be as follows:-
 - (i) Recitation from the Holy Quran.
 - (ii) Attendance of all members present
 - (iii) Consideration of the matters for which the Meeting has been requested.

Management Committee, Standing Committees, etc.

9. Constitution of the Management Committee

- (1) The Management Committee of a Farmers Organization shall be headed by the President and shall comprise Office Bearers not exceeding nine or may be determined by the Authority.
- (2) The Management Committee shall, generally, consist of the following Office Bearers.
 - a) President (from middle to tail reach of distributary)
 - b) Vice-President
 - c) Secretary
 - d) Treasurer
 - e) Two Executive Members from the middle and two from the tail reaches of the distributary.
 - f) One Executive Member from the head reaches of the distributary.

10. Meetings of Management Committee:

- (1) The Management Committee shall meet at least once in every calendar month and there shall not be an interval of more than 40 days between two meetings. The meeting shall be convened by the President of the Farmers Organization.
- (2) When 50% of the total members of the Management Committee make a requisition for holding the meeting of the Management Committee, the

- President shall convene such meeting within seven days of the submission of such requisition.
- (3) When the majority of members, at a General Body Meeting resolve to convene a meeting of the Management Committee, the President shall convene such a meeting within seven days of such notice.
 - (4) The order of business for the meetings of the Management Committee shall be the same, which is provided for the meetings of the General Body under Regulation 8 above.
 - (5) The Chief Executive, Area Water Board or as the case may be, the Superintending Engineer may direct the President of the Farmers Organization to convene an extra ordinary meeting for a specific matter and the President shall be bound to convene such meeting. If the President fails to convene the meeting, as directed, the Chief Executive, Area Water Board or as the case may be, the Superintending Engineer may convene an extra ordinary meeting of the Management Committee.
 - (6) The quorum for the Management Committee of FO shall be 2/3rd of the total Management Committee Members of FO. Except as otherwise provided in Rules and Regulations, all decisions shall be made by at least 50% members of the total Management Committee of the FO

11. Functions of the Management Committee:

- (1) Subject to the Act, Rules, Regulations, the Agreement and the control and supervision of the General Body, the Management Committee of a Farmers Organization shall perform all functions and exercise all the powers of the Farmers Organization which are entrusted to the said Farmers Organization except such functions and powers which are exercisable by the General Body.
- (2) Without prejudice to the generality of the provisions of (1) above, the Management Committee of a Farmers Organization shall perform the following functions:-
 - (a) overall responsible for operation and maintenance of hydraulic structures of the channels and supply the irrigation water equitably and efficiently to the farmers;
 - (b) protect the environment within its area including the water quality of the channels;
 - (c) manage the affairs of the Farmers Organization and its activities in the delivery of water;
 - (d) assess water rates charges and other irrigation related charges;
 - (e) collect water charges, fees, rates and other dues etc. and deposit into PIDA's Account;
 - (f) develop policy and periodic plans of operations, maintenance and improvement and present them before the General Body;
 - (g) supervise the maintenance and improvement activities of the water channel;
 - (h) maintain such financial and other records of the Farmers Organization, as may be prescribed by the Authority;

- (i) prepare the annual work plan, business plan and annual budget of the Farmers Organization and place them before the General Body;
- (j) enter into agreements for all purposes including for collection of water charges (Abiana) with Lumberdar or Chairman Khal Panchayat / any individual/ entity/ Member Khal Panchayat etc. with the approval of Chief Executive Area Water Board;
- (k) approve all kinds of administrative and general expenditures upto the limit Rs.10,000/- per month, subject to budgetary allocation for each item;
- (l) assign the functions to exercise the powers of any office bearer of the Management Committee, except President, to any member of Management Committee, in case of illness, absence or inability to perform functions of the said office bearer with the approval of Chief Executive Area Water Board;
- (m) ensure the implementation of Rules/Regulations and stipulation of the Agreement relating to transfer of powers and functions.

12. Standing and Special Committees:

- (1) The General Body of the Farmers Organization may constitute one or more of the following Standing Committees:
 - (a) Operations Committee.
 - (b) Maintenance Committee.
 - (c) Water Charges Committee.
 - (d) Finance Committee.
 - (e) Any other Committee necessary for its efficient work with the approval of Chief Executive Area Water Board.
- (2) A Works Committee, will be constituted by General Body comprising not less than three members to supervise the execution of works. This committee will not include any member of the Management Committee.
- (3) The Management Committee or the General Body, may entrust its responsibilities to the concerned Standing Committees, regarding the working of the Management Committee.
- (4) A Standing Committee shall assist the Management Committee in the performance of its duties relating to the work of the Standing Committee.
- (5) The Management Committee may entrust any of its responsibility to a Khal Panchayat or its members with the consent of the Khal Panchayat or the said member.

13. Staffing Level

The Farmers Organization shall employ such staff which is rationalized by the recruitment committee and agreed through the Agreement.

14. President

The President shall:

- (a) exercise general control and supervision over the affairs of the Farmers Organization;
- (b) ensure the proper implementation of the decisions of the Management Committee and the General Body;

- (c) convene and preside over the meetings of the Management Committee and General Body and ensure the recording of proceedings, approval of minutes and their issuance to all members;
- (d) sanction leave of the employees;
- (e) correspond and represent the Farmers Organization in its dealings with Area Water Board, Authority and other public or private entities;
- (f) ensure the implementation of the Agreement made between the Authority and the Farmers Organizations;
- (g) exercise such other powers and perform such other functions as the Management Committee may from time to time assign to him with the approval of Chief Executive Area Water Board; and
- (h) be responsible for keeping the outlet intact as per design.

15. Vice-President.

The Vice-President shall:

- (a) assist the President in the performance of his duties;
- (b) perform the functions and exercise the powers of the President in his absence or in case of his inability to perform his functions etc.;
- (c) perform such other functions of the Management Committee as may be assigned to him with his consent by the Management Committee from time to time.

16. Secretary:

The Secretary shall:

- (a) record the proceedings and prepare minutes of the meetings of the General Body and that of the Management Committee, and submit them to president for approval and circulate the approved minutes to the members and notify the decisions of the Management Committee and of General Body with the approval of president;
- (b) issue notices for the meetings of the General Body and that of the Management Committee which have been duly convened by the President;
- (c) keep an up to date list of the members of the Farmers Organization along with their addresses;
- (d) ensure the maintenance and safe custody of all records;
- (e) receive the complaints of the members and of the farmers, and place them before the Management Committee;
- (f) ensure that necessary returns/information and progress reports are regularly sent to the Area Water Board, Punjab Irrigation & Drainage Authority and the concerned authority.

17. Treasurer

The Treasurer shall:

- (a) supervise the maintaining the accounts of the Farmers Organization;
- (b) sign the cheques jointly with the President and Assistant Manager (Tech)/SDO;
- (c) present the Annual Audit Report to the General Body;
- (d) represent the Farmers Organization in all financial transactions under the directions of the President;

- (e) sign purchase orders, agreements and documents for duly approved expenditures/projects, on behalf of the Farmers Organization. make payments of approved expenditures on behalf of the Farmers Organization and to ensure that all payments being made are in order as per Agreement;
- (f) approve assessment lists and summaries, prepared for water rates assessment after satisfying himself that the assessment has been carried out as per the approved water rates in accordance with the procedure laid down for all irrigated land within the jurisdiction of the Farmers Organization;
- (g) sign the water rates bills and ensure their delivery to each occupier;
- (h) approve monthly pay roll as per approved salary status/ contracts/ entitlements; and
- (i) cause and supervise the preparation of the periodical/financial statements with particular reference to the status of receivables and budget utilization and submit the same to the Management Committee for consideration/approval.

18. Executive Members

- (a) The Executive Members shall assist the President, Vice-President, Secretary and Treasurer in the performance of their duties as directed by the General Body.
- (b) The Chairmen of the Standing Committees shall be appointed from amongst the Executive Members.

19. Suspension, Termination, Removal, Resignation and Dissolution etc.

- (1)(a) Any Office Bearer of the Management Committee or, any member of Farmers Organization shall cease to hold the office on the termination of his membership of the concerned Farmers Organization or on dissolution of the Management Committee, or Farmers Organization, as the case may be.
- (b) Any office bearer of the Management Committee of a Farmers Organization shall cease to hold his office on his removal by the General Body, made in its Special meeting held under these Regulations, in case of his failure to attend at least three meetings consecutively of Management Committee without any cogent reasons whenever it may come into the notice of General Body or when pointed out by Management Committee. On removal of said office bearer, the General Body shall simultaneously elect the new office bearer and forward the same to the Chief Executive Area water Board or Superintending Engineer of the Circle as the case may be for notification.
- (2) An Office Bearer of the Management Committee of a Farmers Organization may be removed by a vote of no confidence, supported by 3/4th of the total members of the General Body.
 Provided that any member of the General Body against whom any amount of the Farmers Organization is due or any action has been initiated by the Management Committee under PIDA (Farmers Organizations) Rules, 2010 and as amended from time to time or under these Regulations or any

other related law, shall not be eligible to participate in Vote of No Confidence

- (3) The Vote of No Confidence shall be proposed by a member duly seconded by another member stating the grounds for no confidence and supported by at least 1/3rd of the total members on the prescribed form attached at Annex-A, giving the names, addresses, National Identity Card numbers, signatures and the left hand thumb impressions of the members and submitted to the Chief Executive of the Area Water Board or, as the case may be, the Superintending Engineer of the Circle. The additional copies of the form shall be used if needed, but in no case the Vote of No Confidence or a part thereof, shall be submitted on a plain or any paper other than the prescribed form. The attested copies of National Identity Cards of members, submitting the Vote of No Confidence shall be attached with the prescribed form.
- (4) The Chief Executive of Area Water Board or Superintending Engineer of the Circle, as the case may be, shall satisfy himself that all the requirements of the preceding para have been complied with before proceeding under these Regulations.
- (5) The Chief Executive of Area Water Board or Superintending Engineer of the Circle, as the case may be, shall within 15 days of the receipt of the proposal of Vote of No Confidence, shall issues a notice to the concerned office bearer(s) to appear before him on the time, date and place given in the said notice.
- (6) The Chief Executive of Area Water Board or Superintending Engineer of the Circle, as the case may be, shall provide a copy of the proposal of Vote of No Confidence to the concerned office bearer(s) on the date of his appearance before him.
- (7) The Chief Executive of Area Water Board or Superintending Engineer of the Circle, as the case may be, shall convene the meeting of the General Body of Farmers Organization within 15 days after providing the copy of the proposal of Vote of No Confidence to the concerned officer bearers(s). He may depute an officer to preside the meeting. The Vote of No Confidence will be presented by the member who has initiated it and balloting shall be held, after which the presiding officer shall announce the result of the Vote of No Confidence.
- (8) In case of the Vote of No Confidence is not successful, the members who initiated and seconded it, shall be disqualified to remain member of the General Body.
- (9) For the case of success of Vote of No Confidence, the Chief Executive Area Water Board or Superintending Engineer of the Circle, as the case may be, will notify the removal of the said office bearer(s) against whom Vote of No Confidence has been accepted. Simultaneously, he will proceed to elect new officer bearers(s) under concerned Regulations.
- (10) A person aggrieved by the proceeding of Vote of No Confidence, under sub-clause (9), may, within a period of fifteen days, appeal to the Authority or an officer authorized by the Authority.

Provided that the Authority or the officer authorized by the Authority, as the case may be, may entertain an appeal after fifteen days if it or he is satisfied that the delay occurred due to circumstances beyond the control of the appellant. The Authority or the officer authorized by the Authority, as the case may be, shall decide the appeal within thirty days of filing of appeal.

- (11) The Authority or an officer authorized by it in this behalf, may suspend the process under this Regulation (Regulation 19) at any time or stage, if it is in the public interest to do so.
- (12) A Vote of No Confidence shall not be moved against any office bearer of Management Committee before the expiry of the period of 6 months from the date of his appointment as such office bearer;
Provided that this period will be 18 months for the case when Irrigation Management Transfer (IMT) to concerned Farmers Organization is made first ever only. A subsequent Vote of No Confidence shall not be moved against that particular Office Bearer within a period of 6 months after the notification of the decision of proceedings of the earlier Vote of No Confidence; **Provided** that a further Vote of No Confidence shall not be subsequently moved against the said Office Bearer during the tenure of the concerned Farmers Organization.
- (13) An Office Bearer of the Management Committee or a member of the General body of a Farmers Organization or member of a Khal Panchayat, may relinquish his office by tendering his resignation in writing duly signed by him and addressed to Chief Executive Area Water Board or Superintending Engineer of Canal Circle, as the case may be.
- (14) In case any vacancy occurs in the Management Committee, it shall be filled by the Management Committee by co-option till new incumbent is elected. Elections for the vacant position shall be carried out within 60 days of position falling vacant. Chief Executive, Area Water Board or Superintending Engineer of the Canal Circle, as the case may be, shall proceed to conduct election for said position under PIDA, Farmers Organizations, (Elections) Regulations 2011.
- (15) When a Management Committee of Farmers Organization is dissolved under concerned Rules / Regulations or any vacancy in a Farmers Organization, shall be filled under Farmers Organizations (Elections) Regulations within 60 days by Chief Executive, Area Water Board or Superintending Engineer of the Canal Circle, as the case may be.
- (16) In case Management Committee or office bearer of Farmers Organization do not sign the Irrigation Management Transfer (IMT) Agreement, or do not fulfill requirements of registration as per Regulations within 15 days after the notification of election results, the re-election of Management Committee or office bearer of Farmers Organization shall be conducted within 30 days by Chief Executive AWB / Superintending Engineer of the Canal Circle.
- (17) The Management Committee of Farmers Organizations or Khal Panchayat or member of Management Committee or General Body shall be

suspended, removed or dissolved and liable for punitive action under the law, if it is not properly performing its functions, fulfilling its responsibilities, on the grounds specified in FO Rules or on any of the following performance standard;

- (a) Fails to respond and perform functions according to the rules, regulations and directions of Authority or PIDA management, Area Water Board or Chief Executive AWB, within the specified time.
- (b) Fails to improve channels operation and feeding of tails reflecting persistence dry/short tail status as more than 30% of time during the month or crop season. In case tails are not improved within 15 days, actions shall be initiated against the Management Committee and operation/regulation staff hired by FO. While in the case of attached irrigation staff the action shall be initiated as per PEEDA Act.
- (c) The Management Committee and/ or concerned staff shall be held responsible, if more than 10% of outlets found tampered of the reach of the channel not less than 50% of entire length of channel, and fail to rectify tampered outlets within three days.
- (d) Fails to intimate cut/breach of channel to the Chief Executive AWB, Executive Engineer and Sub-Divisional Officer concerned immediately after occurrence of such incidence; or poor response for closing of cut/breach.
- (e) Fails to report for registration of water theft cases to the police within three days of the occurrence of the incidence and Farmer Organization found reluctant to proceed against the culprits.
- (f) Fails to collect Abiana upto 90% of a crop season, the action against the Management Committee and concerned Khal Panchayats or Chairman KP or Lumberdar shall be initiated.
- (g) In case of misappropriation of the funds or resources, loss, embezzlement or default amount and damage to the interest of the Authority; the President, Treasurer and concerned office bearer or member of FO shall be suspended/removed and action shall be taken for recovery from defaulter as per prevailing Laws (PPC) for registration of cases with Police and anticorruption for recovery of loss etc. or Canal & Drainage Act and Land Revenue Act.
- (h) A person shall be disqualified to be a voter or a candidate, and shall cease to remain as office bearer or member of FO Management Committee, General Body or Khal Panchayat defaulted under clause(g) and found involved in unauthorized irrigation, water theft and tampering of outlets.
- (i) If in the opinion of the Authority or PIDA management, Area Water Board or Chief Executive AWB, the performance of Farmers Organization is not satisfactory the action under Rules shall be taken against Management Committee, or office bearer of Management Committee or member of Farmers Organization or Khal Panchayat.

- (j) In case accumulative performance of Farmers Organizations is observed below the rank of 60% in each of the segment of performance evaluation indicators, the action against the Management Committee of Farmers Organization shall be taken.

(18) Appeal and Review:

- (i) Farmers Organization or a person aggrieved by the decision of the Chief Executive may file an appeal/petition to Area Water Board within 15 days of the notification/order, who shall decide the matter in AWB special meeting or quarterly meeting whichever is earlier.
- (ii) Farmers Organization or a person aggrieved may file review appeal before the Authority within 15 days of notification of decision by AWB. The Authority or committee constituted by the Authority shall decide after issuing notice to the parties. The Authority decision shall be final and binding upon the parties.

Part -III Khal Panchayats

- 20.** (1) The Khal Panchayats shall generally consist of the following office bearers:
- (a) Chairman
 - (b) Four Members
 - (c) Lumberdar(s) on the watercourse as ex-officio member
- (2) A Khal Panchayat established within the area of a Farmers Organization shall perform its functions under Rule 17 of Punjab Irrigation & Drainage Authority (Farmers Organizations) Rules, 2010 and as amended from time to time, under the general supervision of the Farmers Organization as the case may be.
- (3) shall be responsible for keeping the design parameters of an outlet.
- 21.** In case of meditation in disputes between Farmers on a watercourse regarding equitable distribution of the canal water, the following procedure shall be observed;
- (1) Any interested person may make a complaint in writing to the Chairman of Khal Panchayat regarding the distribution of water among farmers.
 - (2) The Chairman of Khal Panchayat shall convene a meeting of the Khal Panchayat within seven days of the receipt of the complaint. The quorum for such meeting shall be three members.
 - (3) The parties to the dispute shall be given a notice in writing of seven to ten days to appear before the Khal Panchayat.
 - (4) The Khal Panchayat, after such inquiry as it may deem fit, endeavour to resolve the dispute amicably with consent of the parties. The Chairman or any member authorized by him shall record the decision and provide a copy of it to all concerned persons.
 - (5) The Chairman of Khal Panchayat shall send a copy of the decision to the Farmers Organization for ratification. The Farmers Organization after notice to the parties may ratify the decision.
 - (6) Where the Khal Panchayat within one month of the receipt of complaint is unable to resolve the dispute, the Chairman shall refer the dispute to Farmers Organization:

Provided that if the Khal Panchayat fails to refer the dispute to the Farmers Organization, a party to the dispute may make an application to the Farmers Organization for necessary action.

22. General Meetings

- (1) A Khal Panchayats shall have at least one meeting during each calendar month.
- (2) The Chairman of Khal Panchayat shall convene a meeting of all the farmers of the watercourse, at least once in each crop season, to discuss the farmers problems, and bring them in the notice of the Farmers Organization for appropriate action.

23. The Khal Panchayat may associate volunteers to assist in carrying out any of the functions of the Khal Panchayat. All such cases shall be reported to the Farmers Organization as the case may be.

24. Repeal, Savings and Succession

- (1) The Punjab Irrigation and Drainage Authority, Pilot Farmers Organizations (Conduct of Business), Regulations, 2011 are hereby repealed.
- (2) Notwithstanding the provision of clause (1) any order passed or action taken, any instrument or instruction issued or agreement made under the repealed Regulations shall be deemed to have been passed, taken, issued or make under these new Regulations.
- (3) All Farmers Organizations and Khal Panchayats functioning under these regulations shall be deemed to be the successors-in-interest to the Farmers Organizations & Khal Panchayats working under the repealed Regulations and all assets, records and liabilities of the organizations, working under the repealed Regulations shall be deemed to be the assets, records and liabilities of their respective successor organizations working under these new Regulations.

Dy. General Manager (TM)

cc.

1. P. S. to Chairman PIDA/Minister Irrigation Punjab, Lahore.
2. P.S. to Managing Director PIDA/Secretary Irrigation Lahore.
3. General Manager (TM), PIDA, Lahore.
4. General Manager (Op), PIDA, Lahore
5. General Manger (Finance), PIDA, Lahore.
6. Chief Executives, Area Water Boards,
 - i. LCC (East)
 - ii. LCC (West)
 - iii. LBDC
 - iv. Bahawalnagar
 - v. Derajat
7. Dy. General Manager (SM/Training), PIDA, Lahore.
8. Office file.

Manager (Reforms)

**PERFORMA FOR
INITIATING THE VOTE OF NO-CONFIDENCE
AGAINST OFFICE BEARERS OF THE MANAGEMENT COMMITTEE OF
FARMERS ORGANIZATION _____ DISTRIBUTARY OF AREA WATER BOARD**

**(UNDER REGULATION-19(3) PIDA, FOs (CONDUCT OF BUSINESS)
REGULATIONS 2014)**

To

The Chief Executive Area Water Board _____/
Superintending Engineer, Canal Circle _____.

I _____ S/o _____ member of General Body (initiator) and seconded by _____ S/o _____, member of General Body of Farmers Organization/ Nehri Panchayat _____ Distributary hereby initiate the Vote of No-Confidence against the following office bearers of the Management Committee of the Farmers Organization/ Nehri Panchayat _____ distributary.

Sr. No.	Name	Father's Name	Designation
1			
2			
3			
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I. Initiated by:

Name _____ Father's Name _____
N.I.C No. _____
Chak / Village _____ Signature _____
Address _____

Thumb Impression (left hand) _____

II. Seconded by:

Name _____ Father's Name _____
N.I.C No. _____
Chak / Village _____ Signature _____
Address _____

Thumb Impression (left hand) _____

**PERFORMA FOR
INITIATING THE VOTE OF NO-CONFIDENCE
AGAINST OFFICE BEARERS OF THE MANAGEMENT COMMITTEE OF
FARMERS ORGANIZATION _____DISTRIBUTARY OF AREA WATER BOARD**

**(UNDER REGULATION-19(3) PIDA, FOs (CONDUCT OF BUSINESS)
REGULATIONS 2014)**

2. Vote of No-Confidence is being initiated on the followings grounds:

- i.
- ii.
- iii.
- iv.
- v.
- vi.

3. We, the members of the General Body hereby support and sign the Vote of No Confidence. Further we undertake that all the information detailed below is correct to the best of our knowledge and belief and any disinformation/ false signature or thumb impression etc. shall be liable to be dealt with, under the relevant Laws /Rules/Regulations, as the case may be.

Sr. No.	Name & Father's Name	National Identity Card No.	(Chak/ Village etc.)	Address	Signature	Thumb impression (Left Hand)

**PERFORMA FOR
INITIATING THE VOTE OF NO-CONFIDENCE
AGAINST OFFICE BEARERS OF THE MANAGEMENT COMMITTEE OF
FARMERS ORGANIZATION _____DISTRIBUTARY OF AREA WATER BOARD**

**(UNDER REGULATION-19(3) PIDA, FOs (CONDUCT OF BUSINESS)
REGULATIONS 2014)**

Sr. No.	Name & Father's Name	National Identity Card No.	(Chak/ Village etc.)	Address	Signature	Thumb impression (Left Hand)

Note:

1. The additional copies of this form shall be used, if needed. No application on plain paper etc. rather than prescribed format, as above, shall be entertained under the Regulations.
2. The attested copies of NIC of members who are submitting the Vote of No-Confidence shall be attached with this proforma.
3. The Chief Executive AWB_____/SE_____ shall satisfy himself regarding the correctness of the personal details of initiator/secondar/supporters of Vote of No-Confidence.